



City Manager's Report

January 2018

Scholes International Airport

- What we have coming up in January & February:
 - Requesting Council Approval in January to purchase a 4-unit T-hangar from Gray Aviation, Inc.
 - Begin construction of 3.8 miles of perimeter fencing, installation of six, double leaf, swing gates and two, new gate operators.
 - Anticipate sending out a Request for Proposals to construct an 8-unit T-Hangar and two, 3,600 sq. ft. Box hangars.
- What we accomplished in December:
 - Sent 17 draft aviation ground-leases to 15 aviation tenants for their review, which is in line with the newly adopted Aviation Ground Lease Policy.
 - The Airport Advisory Committee met on December 12th to discuss Airport-related projects. Additional Airport security for the Airport Terminal was the main topic.
 - Completed a Table Top Emergency Exercise with Petroleum Helicopters (PHI), Fire, Police, EMS, ATCT and Beach Patrol to ensure adequate communication and procedures are in place should an emergency occur.

- [Click here to view the December reports.](#)



City Marshal's Office

- What we have coming up in December & January:
- Two year renewal of demolition contract for unsafe/dangerous structures.
- What we accomplished in November:
 - 21 Public nuisances were abated
 - 105 cases heard in Municipal Court
 - 9 Housing Abatement cases heard
 - 149 complaints received
 - 27 complaint based cases
 - 208 self initiated cases
 - 357 total investigations

- [Click here to view the December reports.](#)



Capital Projects – Construction Division

- **What we have coming up in January & February:**

- Completion of new waterline along Gulf Drive
- Groundbreaking for the new Fire Station #1
- Starting construction of 33rd Street – Broadway to Harborside
- Starting the repair of the 12 inch waterline on the 61st Street bridge
- Starting construction of the Ave L Drainage Improvements at 62nd St and 63rd St
- Starting construction of the Public Works/Municipal Utilities Facility
- Starting construction of 26th Street – Avenue N to Broadway
- Advertising for the demolition of the old municipal incinerator
- Advertising for the repair of the Airport Wastewater Treatment Plant
- Advertising for the renovation of the historic 30th Street Water & Electric Light Station

- **Ongoing projects:**

- Ave. S from 53rd St. to 61st St. – 90% complete
- Crockett Park Little League Fields – 60% complete
- Travel Air Bridge Replacement – 60% complete
- 51st St. from Broadway to Postoffice – 40% complete
- Saladia Ave. from Heard Ln. to Ave S. – punch list items remaining
- 59th Street Pump Station – 90% complete
- 27th St. from Broadway to Ave. O – 85% complete
- Seawall Pedestrian Access and Beautification – 90% complete
- Market St. from 19th St. to 25th St. – 45% complete
- Gulf Drive Waterline Replacement – 98% complete
- Cedars at Carver Park Pedestrian & Transit Improvements – 35% complete
- 30th St Ground Storage Tanks Rehabilitation – 20% complete
- 59th St Ground Storage Tanks Rehabilitation – 10% complete
- Sealy Ave. – 25th St. to 33rd St. – 10% complete



Development Services - Building Division

- What we accomplished in December:
 - Please see the attached Permit Report from the Building Division.



Engineering Department

- What we have coming up in January & February:
 - First City/Ball High School **job shadowing** day at City Hall for future Engineering students
 - Submittal of 100% DRAFT for review for **City Parking Lots** (Island Transit and Sanitation Barn)
 - **Sportsman's Road Sewer Step System** proposal for design
 - Alternatives for **Storm Water Pump Station Design** RFQs
 - **Replacement of gas lamps** on Downtown
 - New design projects approved by City Council:
 - Repaving and utilities improvements for **30th St. from Ave. O to Seawall Blvd.**
 - Repaving and utilities improvements for **23rd St. from Harborside to Broadway**
 - Repaving and utilities improvements for **49th St. from Ave. P to Ave. S½**
 - Repaving and utilities improvements for **35th St. from Post Office to Broadway**
 - Drainage improvements for **Church St.**
 - Water Loop for **Laffite's Cove**
 - Elevated Storage Tank on **10 Mile Rd.**
 - Improvements to the **Airport Pump Station**



Engineering Department

- What we accomplished in December:
 - Successful coordination among Ball High School, Galveston College and the City to kick off **job shadowing** program for students enrolled in engineering classes
 - **Harborside Improvement Project** – City comments on 95% submittal have been submitted to Consultant and are being addressed
 - **73rd St. Improvements** – City comments on 90% submittal have been submitted to Consultant
 - **30"Ø Causeway Waterline** – preparation of 95% plans for review underway; held meeting to start defining requirements and considerations to add illumination to enhance the Causeway
 - **25th St. Improvements** – All corners from all intersection have been designed; considering flexible sidewalks
 - **29th St. Improvements** – City comments on 90% submittal being addressed; 100% plans for review underway
 - **45th St. Improvements** – City comments on 60% submittal have been submitted to Consultant and are being addressed; 90% plans for review underway
 - **Airport WWTP** – City comments on 100% DRAFT plans set have been submitted to Consultant and are being addressed
 - **Strand Pavers** – Plans set has been completed and the process to construction has been started
 - **Seawall Ferry to Boddeker Repaving** – City comments on 60% Plans are still being addressed;
 - **24"Ø Waterline 59th St. PS to Airport PS** – City comments on 60% plan set submittal being addressed by consultant
 - **30th St. Water & Electric Light Building Rehabilitation** – comments on 100% draft being addressed
 - **30th St. Tank Demolition** – comments on 90% submittal being addressed
 - **Old Municipal Incinerator Site** – City comments on 100% draft led to redesign of project (underway)
 - **On Street Bicycle Network** – Processing of TXDoT's comments for Grant Funding
 - **Neighborhood Projects** – City Council for approved after negotiations with Contractor
 - Processing of **Permits, Surveys, GIS maps, As-Builts, TLTUs, Customer** requests related to infrastructure **Operations**



Facilities

- *What we have coming up in January:*
 - *Continued Hurricane Harvey repairs.*
 - *Solicit bids for the City Hall 1st floor Ladies Restroom Remodel project.*
- *What we did in December:*
 - *Completed the City Hall Roof Project*
 - *Handled and completed 427 work orders*
 - *Worked on Hurricane Harvey Repairs.*



Ferry Traffic

January 9, 2018

The Honorable James D. Yarbrough
Mayor, City of Galveston
P.O. Box 779
Galveston, Tx 77553-0779

Dear Mayor Yarbrough:

The following is a report of traffic over the Galveston - Pt. Bolivar Ferries for the month of

December, 2017

Number of Trips	M/V Gibb Gilchrist	-
	M/V Robert C. Lanier	-
	M/V Dewitt C. Greer	288
	M/V Ray Stoker, Jr.	356
	M/V Robert H. Dedman	429
	M/V John W. Johnson	349
	Total	1,422
Vehicles	From Galveston	49,948
	From Port Bolivar	48,468
	Total	98,416
Passengers	From Galveston	156,621
	From Port Bolivar	153,089
	Total	309,710

Sincerely,



William P. Mallini
Galveston Ferry Operation Manager
Houston District

WPM:cpl



Finance - Utility Billing/Customer Service

- *What we have coming up in January & February:*
 - *Meter technicians continue cleaning out and replacing meter boxes as part of routine maintenance to reduce the number of unread meters each month.*
 - *Vacant usage accounts where customer's have not signed up for water service continue to be contacted by letter and instructed to sign up for water service. Service will be cut-off and meters locked at locations where customers have not complied.*
 - *Customer accounts are being reviewed for proper route inclusion. Re-sequencing customer accounts to proper routes will help reduce the number of unread meters.*
- *What we accomplished in December:*
 - *Customers that pay their water bill by automatic draft were contacted by phone if their December water bill was more than 20% higher than their prior month bill.*
- *The supporting data:*

Performance Measures	FY 2017	Oct-17	Nov-17	Dec-17	FY 2018 YTD
Unread Meters	300	477	397	799	799
Adjustments	3,432	185	166	208	559
Water Bills Mailed Out	261,802	21,661	21,651	21,711	65,023
Outstanding "water concern" emails received	572	69	64	67	200
Outstanding "water concern" emails completed	545	47	54	51	152
Service Orders	20,203	2,072	1,666	1,316	5,054
7 Series Meter Endpoints replaced	4,219	95	35	17	147



Finance - Purchasing Division

- What we have coming up in January & February:
 - RFP opening for Parks Department Concessions Management.
 - Preparing bids, RFPs and advertising for: Broadway Cemetery Fence – Partial Replacement, Laboratory Testing for Wastewater, Lumber, and Pest Control Services.
- What we accomplished in December:
 - Prepared, advertised, and opened a solicitation for Yacht Basin Waterline Inspection.
 - Opened bids and RFPs for HVAC On Call Repair Services and Janitorial Services.
 - Support Services Print Shop completed the following:
 - 450 weatherproof stickers for Planning.
 - Public Works – 6 contracts in binders; 3,000 carbon copy special events forms; 500 public works order forms; 1,000 garbage cart repair forms; 1,000 refuse operations forms; and 3,000 infrastructure overtime slips.
 - Other Public Works job orders included 1,000 public infrastructures carbon copy over time sheets; 1,000 special event traffic control activity carbon copy sheets; 3,000 sanitation overtime carbon copy slips and 1,800 copies of the yellow temporary hauler tags.



Finance - Purchasing Division

- Purchasing and Support Services Supporting Data:

	December 2017	December 2016	FY 18 YTD	FY 17 Totals
# of Bids/RFPs Prepared/Advertised	2	14	10	72
# of Bids/RFPs Opened	3	5	15	70
# of Bids/RFPs Awarded by City Council December 2017	8	1	13	55
# of Requisitions Processed to POs	107	144	658	1491
# of Work Orders Completed by Support Services	18	14	70	191



Finance - Accounting

- *What we have coming up in January & February:*
 - *Audit testing for fiscal year 2017*
- *What we did in December:*
 - *CAFR software configuration.*
- *The supporting data:*

Performance Measures	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL
Number of vendor payments completed	8,011	7,162	8,430	5,768	1,442
Number of checks as percent of total vendor payments	99.73%	99.47%	98.70%	96.83%	95.77%
Number of electronic payments as a percent of total vendor payments	0.27%	0.53%	1.30%	3.17%	4.23%
Number of funds managed	257	260	270	274	276
Investment Portfolio (Millions)	\$102	\$98	\$103	\$153	\$151
Interest Earned (Thousands)	\$174	\$428	\$644	\$694	\$339
Number of FEMA PW's closed out	50	50	87	10	17
Number of bank accounts reconciled	27	27	27	30	30



Finance – Municipal Court

CATEGORY	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 OCTOBER	FY 2018 NOVEMBER	FY 2018 DECEMBER	FY 2018 YTD
Criminal Cases									
Tickets/Arrests Filed by GPD						963	522	573	2,058
Tickets/Arrests Filed by Other Agencies						202	313	467	982
Total Number of Tickets/Arrests Filed	29,041	22,147	20,207	20,890	16,016	1,165	835	1,040	3,040
<i>Traffic</i>						752	399	519	1,670
<i>State Law</i>						201	298	373	872
<i>City Ordinance</i>						184	75	68	327
<i>Code Enforcement</i>						28	63	80	171
\$ Value of Tickets/Arrests Filed	\$6,891,430	\$5,323,112	\$4,760,384	\$4,938,868	\$3,932,496	\$271,504	\$202,390	\$251,940	\$725,834
Number of Tickets/Arrests Disposed	12,823	11,249	17,189	18,188	14,502	1,179	989	792	2,960
Total Collected on Criminal Cases	\$3,121,296	\$2,694,407	\$2,190,415	\$2,363,788	\$1,748,341	\$170,156	\$128,013	\$105,947	\$404,116
Amount Kept by City						\$100,894	\$72,068	\$58,365	\$231,327
Special Funds						\$9,971	\$7,599	\$5,588	\$23,158
Remitted to State						\$41,984	\$32,527	\$29,646	\$104,157
Collection Fees						\$16,045	\$14,954	\$11,551	\$42,550
Omnibase						\$1,262	\$865	\$798	\$2,925
Civil Cases									
Number of Parking Tickets Filed	17,172	25,556	12,404	15,453	18,896	1,737	1,475	1,230	4,442
\$ Value of Parking Tickets Filed (includes late fees for past due tickets)	\$291,924	\$434,452	\$349,802	\$621,730	\$683,515	\$62,216	\$58,890	\$43,711	\$164,816
Number of Parking Tickets Paid	9,724	14,060	7,021	6,975	11,020	993	920	727	2640
Total Collected for Parking Tickets	\$208,997	\$327,762	\$223,387	\$275,497	\$481,041	\$38,609	\$38,644	\$27,666	\$104,920
Housing Abatement Petitions Filed						0	1	0	1



Finance – Municipal Court

Warrants Served									
Number of Warrants Served	14,940	12,501	13,233	12,916	11,085	731	701	671	2103
\$ Value of Warrants Served	\$4,713,639	\$3,915,767	\$3,387,413	\$3,199,751	\$2,775,303	\$176,527	\$179,944	\$173,410	\$529,881
Number Warrants Satisfied on Non-Cash Basis	11,630	10,472	6,416	4,845	4,346	239	277	321	837
\$ Value Community Service/Jail Time Served	\$2,781,635	\$2,300,879	\$2,055,274	\$1,661,479	\$1,622,131	\$99,548	\$114,207	\$128,071	\$341,826
Number Warrants Paid*	3,310	2,029	8,558	2,344	2,819	0	0	0	0
\$ Amt Warrants Paid*	\$1,932,005	\$1,614,888	\$803,153	\$846,340	\$822,343	\$0	\$0	\$0	\$0
Court Dockets									
Pre-Trial (includes discovery hearings)						595	578	496	1,669
Bench Trial						5	5	3	13
Jury Trial						0	13	6	19
Code Enforcement						107	105	128	340
Housing Abatement						15	9	12	36
Bond						126	124	97	347
Show Cause (DSC/Deferred Disposition)						37	27	0	64
Minor in Possession/Alcohol Offenses						5	3	8	16
Juvenile						24	10	32	66
Special						144	128	111	383
Warrant						0	73	58	131
Walk-In						58	25	61	144
Late Notice						0	301	176	477
Compliance (Community Service/Pay Plans)						0	0	0	0
Jail						394	410	434	1,238
Parking						59	28	24	111
Total Cases on Criminal/Civil Dockets						1,569	1,839	1,646	5,054
Statistics									
\$ Value Tickets Issued	\$7,183,354	\$5,757,564	\$4,642,064	\$5,560,599	\$4,616,011	\$333,720	\$261,280	\$295,650	\$890,650
\$ Amt Tickets Paid	\$3,330,294	\$3,022,169	\$2,178,095	\$2,639,285	\$2,229,382	\$208,765	\$166,658	\$133,613	\$509,036
Percent \$ Amt Tickets Paid	46%	53%	47%	48%	48%	63%	64%	45%	57%



Fire Department

- *What we have coming up in January & February:*
 - Jan 9 - Ground breaking for New Fire Station #1
 - Jan 22-24 –Dallas FD sharing lessons learned from 2013 fire that killed a Firefighter
 - Jan 29-31 Bryan FD sharing their Lessons Learned from 2013 Fire that killed two Firefighters
 - Jan 16-18 Department wide Staff meetings
 - Feb 5 & 6 Lessons learned Charleston FD from 2007 fire that killed 9 Firefighters
 - Mardi Gras
 - Civil Service Entrance Exam for new Firefighter candidates
- *What we did in December:*
 - Emergency Responses = 574
 - Property Values = **\$2,469,500.00** Saved
= **\$227,530.00** Lost
 - Fire Inspections = 122
 - Permit Fees Collected = \$4,725.00
 - Dec 20 - Rescue of man trapped at Pier 39 following industrial accident
 - Dec 28 - Multiple vehicle fire at Pier 40
 - Dec 31 - Mutual aid to Surfside for three houses on fire due to fireworks
 - Accepted New Engine 8



Fleet Facilities

- *What we have coming up in January*
 - Continue fleet services.
 - Continue with Seawall Construction.
 - Continue with Trolley Car repairs.
- *What we did in December:*
 - Mechanics worked on 355 vehicle work orders within the month and performed;
 - General Repairs - 368
 - Accident Repairs - 7
 - Recall Repairs - 2
 - PM's - 193
 - Repairs from PM's - 67
 - Road Calls – 65



Fleet Facilities

- Other Services

- Provided 56,789 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Provided follow up fleet training and support for the Port of Galveston and Galveston County repair shops.

- Construction

- Moving forward with the repairs to the Galveston Trolley System.
- Traveled to Ida Grove Iowa to inspect the ongoing repairs to the *trolley cars by Gomaco*.
- Seawall Improvements construction continues. One restroom remains to be installed. Bus stops are completed except at restroom locations.



Grants & Housing Department

- ***What we have coming up in January & February:***
 - Staff will continue the Environmental Review processes for the CDBG and HOME Projects ***(HUD Regulatory requirement)***
 - Financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures and reimbursement draw from HUD ***(HUD Regulatory requirement)***
 - Staff will conduct desk audit on HOME CHDO Projects to ensure activities are eligible and allowable under the grant agreement ***(HUD Regulatory requirement)***
 - Staff reviewed and determined income qualified two (2) applicants to receive a downpayment & closing cost assistance through Homebuyer Assistance Program (HAP). Applicants must now find the home of their dreams ***(HUD Regulatory Requirement)***



Grants & Housing Department

- ***What we have coming up in January & February:***
 - Staff will be accepting applications for the First Time Homebuyer's Program, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
 - Staff will continue to perform construction progress inspections on several housing units under the Housing Rehabilitation/ Reconstruction Program ***(HUD Regulatory Requirement)***
 - Staff will conduct ten (10) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System ***(HUD Regulatory Requirement)***



Grants & Housing Department

- ***What we have coming up in January & February:***

- Staff will continue to work with other jurisdictions within our region to complete the Assessment of Fair Housing (AFH) Plan. THE AFH is a local planning document that breaks down fair housing issues in our City and identifies and ranks significant issues that contribute to the fair housing issues ***(HUD Regulatory Requirement)***

- ***What we accomplished in December:***

- Staff completed the Environmental Review processes for the Street Improvements Project and published the Notice of Intent to Request the Release of Funds; submitted the Request for the Release of Funds to HUD ***(HUD Regulatory requirement)***
- Staff met with Catholic Charities and Council Member Maceo to discuss their Women Veterans Services in Galveston and funding opportunities from the City's CDBG and HOME Programs; provided information on the CDBG and HOME Programs and advised them of the City's present funding process for primarily City directed projects



Grants & Housing Department

- ***What we accomplished in December:***

- Staff performed construction progress inspections on several housing units under the Housing Rehabilitation/ Reconstruction Program ***(HUD Regulatory Requirement)***
- Staff conducted ten (10) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System ***(HUD Regulatory Requirement)***
- City Council approved an amendment to the Interlocal Agreement for the AFH, switching the lead entity from the City of Pasadena to Harris County in order to extend the submission date due to the effects of Hurricane Harvey ***(HUD Regulatory Requirement)***



Grants & Housing Department

- ***What we accomplished in December:***

- The City's consultant, BBC Research Consulting, hosted a stakeholders meeting for the regional AFH to seek input on fair housing and housing choice issues in our community. Approximately 30 stakeholders attended the meeting. The stakeholders in attendance represent non-profit organizations, Lending Institutes, School Districts and City governments. About 5,300 people from Pasadena, Harris County, Galveston, and Missouri City have completed the survey.



Neighborhood Projects

- ***What we have coming up in January & February:***

- *Solicit bid for the replacement of the gas lamps in the Downtown area (District 3)*
- *Installation of Neighborhood Identification Sign Toppers in the Robert Cohen Neighborhood (District 5)*
- *Begin work on concrete projects including curb and sidewalk repair in Colony Park, sidewalk repair for walking path at Central Middle School, curb and sidewalk install at Channelview-Pruitt, and new walking path at Lindale Park (Districts 1, 3, 5, and 6)*
- *Additional street repairs in association with CDBG funding (District 1)*
- *Meet with Gulf Village neighborhood in order to rescope project (District 5)*

- ***What we accomplished in December:***

- *City Council awarded contract for concrete projects located at Colony Park, Central Middle School, Channelview-Pruitt, and Lindale Park (Districts 1, 3, 5, and 6)*
- *Installed new playground equipment with a shade cover at Wright-Cuney Park (District 1)*
- *Additional street repairs (District 4)*
- *City Council budget approval for the installation of decorative streetlights in the East End Historic District along Church and Sealy (District 3)*

- ***Council Projects and Initiatives Status:***

- *See attached for complete list and updates of all Neighborhood Projects*



Human Resources Department

What we have coming up in January & February:

- Welcome and Orientation for Chief Vernon Hale on January 2nd
- Host site visits for Nationwide Insurance to provide assistance to Employees with additional retirement plan options
- Galveston Career Connect Monthly Leadership Team Meetings
- Work on the lesson planning for the Job Shadowing Program in conjunction with GISD
- Coordinate and participate in meetings of the Health Benefits Plan Board and the Civil Service Commission
- Hold a Police Entrance Exam on Friday, February 2nd
- Hold a Civil Service Exam for the Fire Department in February
- New Hire Orientations (at least 4)
- Continued support of City Departments in filling job vacancies including new positions approved for FY2018

What we accomplished in December:

- Along with City Management, coordinated and participated in the hiring of Chief Vernon Hale as the new Galveston Police Chief who was confirmed by City Council on December 14, 2017
- Completed all benefit changes made through Open Enrollment which became effective January 1, 2018
- Hosted a site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options
- Held six EEOC Training Sessions for City Employees
- Assisted with the coordination of the Annual Employee Holiday Luncheon including recognizing Employees with years of service pins and certificates as well as distribution of this year's gift for all Employees
- Coordinated the City's participation and final donations for the ABC13 37th Annual "Share Your Holidays" food drive benefiting the Houston and Galveston County Food Banks on December 5th
- Coordinated and participated in the initial meeting for the Job Shadowing Program in conjunction with GISD
- Held 2 New Hire Orientations

Data:

Hired 2 New Employees

- 1 Office Assistant
- 1 Solid Waste Collector

Reviewed and Processed 657 Employment Applications



Island Transit

- What we have coming up in January & February:
 - Highlight 1 Public Meeting January 4
 - Highlight 2 Eliminating late night Bus Service
 - Highlight 3 Delivery (1) New Rubber Tire Trolley
- What we accomplished in December:
 - Highlight 1 Tourist Trolley Ridership 6,420
 - Highlight 2 Fixed Route Ridership 54,797
 - Highlight 3 Published Public Meeting



Parks & Recreation – Parks & Maintenance

- *What we have coming up in January & February:*

- *Continuing to remodel Restrooms & Install Parking Lot Lighting at Schreiber Park*
- *Installing picnic tables at Menard Park*
- *Finish installation of bleachers at Lindale Park*
- *Removing dead palm trees on Broadway*
- *Continue construction of 53rd Street Baseball and Playground Complex*
- *Continue trimming palm trees along City medians and parks.*
- *Continue mowing and maintaining all city ballfields, parks and right of ways and recreation centers*

- *What we did in December:*

- *Installed mulch chips at Wright Cuney Recreation Center*
- *Removed Holiday Decorations at City Hall and at 25th & Broadway on December 31*
- *Planted oleanders and installed mulch in boxes for new parking lot at City facility*
- *Hand watered palm trees on 25th Street and 61st Street*
- *Installed shade structure over playground equipment at Wright Cuney Recreation Center*
- *Added parking lot lighting at McGuire-Dent Recreation Center and changed outdoor building lights to LED.*
- *Continued mowing and maintaining all city right of ways parks and athletic fields.*
- *Mowed I-45 Feeder Road from 59th Street to the Causeway.*



Parks & Recreation – Recreation & Administration

- *What we have coming up in January & February:*
 - Continue adult and youth programming, including the Youth After School Program, as well as community events at both Recreation Centers.
 - Began Yoga classes on Wednesdays and Fridays at 6pm at McGuire Dent
 - Continue hosting The Galveston Ukulele Society each Saturday 10am-12noon at McGuire Dent
 - Begin hosting an Adaptive Tennis Program Each Wednesday 6pm for youth and adults with different physical and learning abilities.
 - Purchasing 6 new Precor Treadmills from Marathon Fitness
 - Implementing a 60 day fitness challenge Named FIT AND LEAN IN 2018!!!
- *What we did in December:*
 - Hosted community events such as Galveston Farmers' Market, including cooking classes each Thursday from 6pm-8pm
 - Worked with youth in the After-School Recreation Program
 - Hosted Christmas Parties for the youth at both McGuire Dent and Wright Cuney Recreation Centers with Santa Claus
 - Continue to host an Adaptive Tennis Program on Wednesdays at 6pm for youth with physical and intellectual disabilities
 - Youth basketball program at Wright Cuney
 - **McGuire-Dent Recreation Center** Attendance – Adults: 4,516; Youth – 1,302
 - Adult Activities included general workouts, Kardio Kickboxing, Aerobox, Yoga, Pickle-Ball, Ladies Badminton, Pick-up Basketball, family oriented Futsal, Guitar, Fitcamp, and Thursday Night Tennis League
 - Youth activities included the After School Program which features, guitar lessons, arts & crafts, karate, tennis, sports camp, and homework help
 - **Wright Cuney Recreation Center** Attendance – Adults: 771; Youth – 1,798
 - Adult Activities included general workouts, parenting classes, pick-up basketball, Latin dance, Senior Bingo, computer help, and seasonal volleyball.
 - Youth activities included the After School Program which features guitar lessons, arts & crafts, karate, tennis, sports camp, and homework help



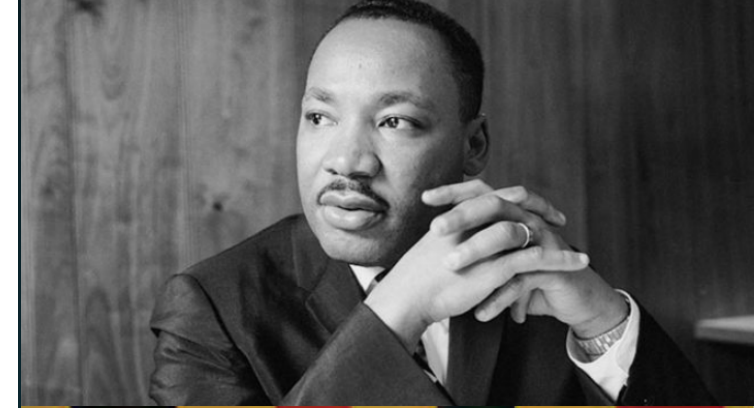
Parks & Recreation – Aquatics

- *What we have coming up in January & February:*
 - Attending TPPC Conference January 29th.
 - Attending TRAPS East Region Workshop January 18th
 - Attending Aqua Zumba Training – February.
 - Post lifeguard and office staff job openings.
- *What we did in December:*
 - Taught Red Cross First Aid/CPR/AED Class to public.
 - Began selling Annual Passes as Christmas gifts!



Parks & Recreation – Special Events

- *What we have coming up in January & February:*
 - **Dr. Martin Luther King Jr. Parade** (1/13)
 - **9th Annual Chili Quest and Beer Festival** (1/20 – 1/21)
 - **107th Annual Mardi Gras! Celebration** (2/2 – 2/13)
 - **Galveston Marathon & Half Marathon** (2/18)
- *What we did in December:*
 - **Dickens on the Strand** (12/1 – 12/3)
 - **Our Lady of Guadalupe Procession** (12/9)
 - **City of Galveston / GMPA Holiday Parade** (12/16)
 - **Galveston Island Market** (12/16)
 - **Santa Hustle 5K & Half Marathon** (12/17)



Planning and Development Division

- What we have coming up in January & February:
 - Continue working on the Broadway Corridor Redevelopment Plan with DesignWorkshop.
 - Adriel Montalvan continues to lead the City Council's review of proposed revisions to the Land Development Regulations.
 - Catherine Gorman will be speaking at the Texas Historical Commission's Real Places conference.
- What we accomplished in December:
 - Welcomed two new Landmark Commissions: Peggy Heatley and Mindy Lakin.
 - Catherine Gorman and Tim Tietjens attended the Galveston Economic Development Partnership.
 - Catherine Gorman attended a Texas Historic Commission Symposium held locally.
 - Three Pre-Development Meetings were held.



What we did in December:

Planning Commission

- **17P-065 (Lot 47, Block 2, Palm Beach)** Request to increase the number of lots from one to two. Property is legally described as Lot 47, Block 2, Palm Beach, a subdivision in the City and County of Galveston, Texas.
- **17P-066 (9711 – 9738 Teichman Road)** Request to replat property to reconfigure five existing lots. Properties are legally described as: Part of Lot 530 (530-18) Trimble & Lindsey Section 1; Part of Lot 530 (530-19) Trimble & Lindsey Section 1; Part of Lot 530 (530-20) Trimble & Lindsey Section 1; Part of Lot 530 (530-21) Trimble & Lindsey Section 1; Part of Lot 530 (530-22) Trimble & Lindsey Section 1; in the City and County of Galveston, Texas.
- **17P-067 (West Isle - Approximately 100.79 Acres Adjacent to Pointe West Subdivision)** Request for a Preliminary Plat in order to develop a Single-Family Dwelling Detached subdivision known as West Isle. Property is legally described as 100.79 Acres of land out of Abstract 121 Hall & Jones Survey Tr 1-7 Acres 219.885, a subdivision in the City and County of Galveston, Texas.
- **17P-068 (West Isle - Approximately 100.79 Acres Adjacent to Pointe West Subdivision) Request for a Planned Unit Development (PUD)** Overlay District in order to develop a single-family dwelling detached subdivision with a private street. Property is legally described as 100.79 Acres of land out of Abstract 121 Hall & Jones Survey Tr 1-7 Acres 219.885, a subdivision in the City and County of Galveston, Texas.



What we did in December:

Planning Commission

- **17P-069 (3624 Avenue R 1/2)** Request for designation as a Galveston Landmark. Property is legally described as West 42 feet of Lot 13 (13-1), Northwest Block 136, Galveston Outlots, in the City and County of Galveston, Texas.
- **17P-070 (Adjacent to 621 Seawall, 701 Seawall, 731 Seawall, 824 Avenue M ½ and multiple vacant parcels)** Request for an Abandonment of various street and alley rights of way.

Planning Administration

- **17PA-076** Consider for Approval a 380 Agreement with Smothers General Investment Co for the property located at 2010 Strand/Avenue B and commonly referred to as the "Hendley Market".
- 17PA-077 Consider for Approval a 380 Agreement with Jerome Karam for the property located at 3316 Church/Avenue F and commonly referred to as the "Falstaff".
- 17PA-078 Consider for Approval a 380 Agreement with Jerome Karam for the property located at 1926 Mechanic/Avenue C, 214 20th Street, 216 20th Street, and 222 20th Street.
- 17PA-079 Consider for Approval a 380 Agreement with Jerome Karam for the property located at 402 33rd Street and commonly referred to as the "Falstaff".



What we did in December:

Planning Administration Cont.

- **17PA-080 (715 N. Holiday Drive)** Request to replat one lot into combine two lots and to create a 40-foot reserve on the north and east side of the property. Property is legally described as Tract 22-2, 53.3554 acres and Tract 24, 0826 Acres, in the City and County of Galveston, Texas.
- **17PA-081 (21915 Zachary Drive)** Request to replat two lots into one. Properties are legally described as the west half of Lot 164 (164-2) and the east half Lot 165 (165-1), Section 1, Sea Isle Subdivision, in the City and County of Galveston, Texas.
- **17PA-083 (23631 San Luis Pass Road)** Zoning analysis for Biscayne Rentals LLC attn. Misty Ventura. Property is legally described as Miramar, Lot 13 Replat, Acres 0.6958, in the City and County of Galveston, Texas.
- **17PA-084 (23700 San Luis Pass Road)** Zoning letter for Biscayne Rentals LLC attn. Misty Ventura. Property is legally described as Miramar, Lot 13 Replat, Acres 0.6958, in the City and County of Galveston, Texas.
- **17PA-085 (7400 Jones Drive)** Zoning letter for Zoning Info, Inc attn. Ashlee Williams. Property is legally described as Abstract 121, Page 78 and 79, Part of Lots 136, 143, and Adjacent Street (136-1), Trimble & Lindsey Section 1, in the City and County of Galveston, Texas.



What we did in December:

Beachfront Construction Permit

- **17BF-117 (19627 Shores Drive)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a vinyl fence.
- **17BF-118 (4118 Sandhill Court)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family house.
- **17BF-119 (4223 Pirates Beach Drive)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a shower and storage area.
- **17BF-120 (4009 11 Mile Road)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a perimeter fence.
- **17BF-121 (23008 Buena)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a perimeter fence.
- **17BF-122 (3810 Grand Avenue)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling.
- **17BF-123 (25911 Flamingo Drive)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family dwelling.
- **17BF-124 (11618 Beachside)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new deck.
- **17BF-125 (4106 Maison Rouge)** Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct an addition.



Galveston Police Department

- What we have coming up in January & February:
 - January 2nd: Chief Vernon Hale officially starts and begins the transition phase with Chief Boyle
 - January 5th: 77th In-House Academy Graduation, sending 18 more Cadets to the FTO Program
 - January 23rd: 53rd Citizens Police Academy Commences
 - Mardi Gras 2018: Planning phase continues through January
 - February 2nd: Holding the next Civil Service Exam for police applicants

What we accomplished in December:

- December 4th: Coffee with a Cop at Mod's Coffee House
- December 9th: Graduated 13 Cadets from College of the Mainland Certification Academy who began the FTO Program
- December 14th: Participated in multi-agency table top exercise to discuss critical incident at the Airport
- December 14th: Galveston City Council confirmed Vernon Hale as new Police Chief
- December: Continued the In-House academy with 18 cadets
- *Statistics for December*
 - Calls for Service: 4,522
 - Arrests: 352
 - Citations: 573

**REGISTER FOR THE NEXT
CIVIL SERVICE EXAM**

**FRIDAY FEBRUARY 2ND AT 8:30AM AT THE
GALVESTON ISLAND CONVENTION CENTER**

galvestontx.gov/earnit



Public Information Office

- *What we did in December:*
 - *Assisted with the 2017 Holiday Parade.*
 - *Filmed and published over 30 holiday feature videos with staff.*
 - *Assisted with the 2017 holiday luncheon.*
 - *Coordinated and promoted Santa's Island Tour with the Fire Department which was canceled due to rain.*
 - *Planned and coordinated the groundbreaking for the new fire station.*
 - *Assisted with introducing the new Chief to the community.*
 - *Assisted with multiple holiday activities.*
- *What we have planned for January:*
 - *Finalizing branding guide for the City.*
 - *Promote and increase attendance at both Fire & PD Civil Service exams.*
 - *Promote the hiring of lifeguards.*
 - *Assist City departments with public outreach requests.*



Public Information Office

- Video Links:
 - Waves Of Information:
 - <https://www.youtube.com/watch?v=409I0x7IKew&t=4s>
 - <https://www.youtube.com/watch?v=WdHhDi63QRI&t=14s>
 - https://www.youtube.com/watch?v=uvUvMrmPk_E
 - Employee Spotlight (we feature employees daily in the holiday features):
 - Downtown Officers: <https://www.youtube.com/watch?v=Vareik5xSLg>
 - Pets of the Week:
 - <https://www.youtube.com/watch?v=tcaUcQVnh5A&t=2s>
 - <https://www.youtube.com/watch?v=pzYyvTlfKI4>
 - Holiday Features:
 - Link to the playlist of over 25 videos here:
https://www.youtube.com/watch?v=PQg-LXDNX1g&list=PLBzp_MIDOP8eJem0e5dG5Wm913h0fZ9u1
 - Feature Videos:
 - 2017 Recap: <https://www.youtube.com/watch?v=9J1VBMC3zKQ>
 - Meet Chief Hale: <https://www.youtube.com/watch?v=Pjk649sIRdQ&t=4s>
 - Holiday Safety Tips: <https://www.youtube.com/watch?v=nezsNkR0qTU>
 - Tracking Santa: <https://www.youtube.com/watch?v=XPjj1uHOysw>



Public Works - Management Services

- *What we did in December 2017 :*
 - *Dispatched approximately 1,585 service request from the Public Infrastructure Department. These requests were for various concerns such as reporting a water leak or pothole etc...*
- *The supporting data:*
 - *[Click here to view the reports.](#)*



Public Works - Sanitation Division

- *What we have coming up in January 2018 and February 2018:*
 - *Finalize the RFP for the Transfer Station, Recycling, and Franchise Haulers.*
 - *Continue to provide sanitation services to the Island.*
 - *Begin preparations for providing sanitation services for Mardi Gras 2018.*
 - *Begin planning for the City Wide Clean Up scheduled in May 2018 in association with the Recycling Division.*
 - *Begin utilizing the new paperless work-order system for cart deliveries, in-yard services, dumpster inspections and other requests for the Sanitation Division.*
- *What we did in December 2017:*
 - *Deposited 2,026.95 tons of debris at the Transfer Station.*
 - *Provided Sanitation Services for the Dickens on the Strand.*
 - *Completed 286 cart work orders.*
- *The supporting data:*
 - *[Click here to view the reports.](#)*



Public Works - Recycling Department

- *What we have coming up in January and February 2018:*
 - *Continue our plans for the New Recycling Facility.*
 - *Continue to beautify the center that we are currently operating.*
 - *Begin planning the City Wide Clean Up scheduled in May 2018 along with Sanitation.*
- *What we did in December 2017:*
 - *Processed 127.07 tons recyclables, saved 1,151.78 landfill yards.*
 - *In December, Recycling serviced 16,278, with the daily average being 525 vehicles.*
 - *The Recycle center also serviced 153 homes on our senior and disabled curbside pick up.*
 - *Provided 224 residents with free mulch (total this year 484).*

- Click [here](#) to view the December reports.



Public Works - Water

- *What we have coming up in January and February:*
 - With the Sealy Street, 33rd Street, Avenue S, Market Street and 51st Street Roadway Projects being continuing ongoing projects, the Water Distribution crews provided utility locates and water line shutdowns for the project contractors.
 - Work on the replacement of the 12 inch waterline on the 61st Street bridge structure will commence.
 - Work will commence on the slip-lining of the existing sanitary sewer system on Golfcrest from 65th Street to 69th Street.
 - Cleanouts for the 37th Street to 39th Street, Avenue S ½ to T Sanitary Sewer system project will be installed.
 - The Avenue P ½ water system between 55th and 56th Street will be replaced.
 - Install water taps for the proposed Public Works Facilities
- *What we did in December 2017:*
 - With the Sealy, Avenue S, Market Street and 51st Street Roadway Projects being ongoing projects, the Water Distribution crews provided utility locates and water line shutdowns for the project contractors.
 - 1 manhole in the Cedar Lawn Subdivision was replaced in December.
 - Completed the slip lining of the 37th Street to 39th Street, Avenue S ½ to T Sanitary Sewer system.
 - Replace the Avenue P ½ water system between 56th and 57th Street.
 - Provided smoke testing and sewer inflow and infiltrations repairs in the Pirates Beach and Terramar Beach Wastewater Treatment Plant service area.
 - Finalize coordinated repairs to 3 blower systems at the Main Wastewater Treatment Plant that were damaged during Tropical Storm Harvey.

- Click [here](#) to view the December reports.



**Scholes International Airport
Fuel Flowage Report
FY: 2018**

Total Fuel Flowage in Gallons for FY 2018 as reported by:								
Date	Galveston Aviation		Island Jet Center		ERA	PHI	Total	FY 2017 Total
	Avgas	Jet-A	Avgas	Jet-A	Jet-A	Jet-A		
October 2017	3,980	7,910	0	0	25,330	21,391	58,611	65,812
November 2017	3,965	15,890	0	0	33,554	42,866	96,275	78,529
December 2017	4,030	7,998	0	0	14,409	35,933	62,370	50,956
January 2018	0	0	0	0	0	0	0	50,637
February 2018	0	0	0	0	0	0	0	67,345
March 2018	0	0	0	0	0	0	0	87,667
April 2018	0	0	0	0	0	0	0	70,145
May 2018	0	0	0	0	0	0	0	84,780
June 2018	0	0	0	0	0	0	0	96,896
July 2018	0	0	0	0	0	0	0	63,526
August 2018	0	0	0	0	0	0	0	72,187
September 2018	0	0	0	0	0	0	0	76,183
Total:	11,975	31,798	0	0	73,293	100,190	217,256	864,663

Last Year's To Date Gallons Received Total:	195,297
Percent Change Over Last Year by Month (MTD):	22.40%
Percent Change Over Last Year (YTD):	11.24%

Avgas/gallons	
Total MTD	4,030
Total YTD	11,975

MTD Fuel Sales	
% of Avgas:	6.46%
% of Jet-A:	93.54%

Jet-A/gallons	
Total MTD	58,340
Total YTD	205,281

YTD Fuel Sales	
% of Avgas:	5.51%
% of Jet-A:	94.49%

	Monthly Fuel Sales	Annual Fuel Sales
Galveston Aviation:	12,028	43,773
Island Jet Center:	0	0
ERA:	14,409	73,293
PHI:	35,933	100,190

SCHOLES INTERNATIONAL AIRPORT
Airport Traffic Record
FY 2018

Month	ITINERANT										LOCAL			FY 2018 Airport Ops	FY 2017 Airport Ops
	IFR					VFR					CIVIL	MI	TOTAL LOCAL		
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL					
Oct-17	0	150	306	35	491	0	490	967	32	1,489	580	42	622	2,602	3,412
Nov-17	0	156	318	44	518	0	494	983	39	1,516	492	114	606	2,640	2,687
Dec-17	0	173	290	18	481	0	382	551	22	955	280	8	288	1,724	1,389
Jan-18					0					0			0	0	1,987
Feb-18					0					0			0	0	2,140
Mar-18					0					0			0	0	2,557
Apr-18					0					0			0	0	3,027
May-18					0					0			0	0	2,821
Jun-18					0					0			0	0	2,459
Jul-18					0					0			0	0	3,514
Aug-18					0					0			0	0	2,198
Sep-18					0					0			0	0	2,505
Total	0	479	914	97	1,490	0	1,366	2,501	93	3,960	1,352	164	1,516	6,966	30,696

% Change From Previous Year:	
Itinerant	-11.03%
Local	11.31%
Total	-6.97%

% Change Last Year by Month:	
Itinerant	19.97%
Local	50.00%
Total	24.12%

FAA CONTRACT TOWER - AIRPORT OPERATIONS COUNT RECORD

Facility Name: Galveston FAA Contract Tower

Location: Galveston, TX

Mo.
1 | 2

Yr.
1 | 7

Location Ident.
G | L | S

Airport Operations Count

Facility Operating Hours →

1 | 2 | 0

ITINERANT

LOCAL

Day	IFR					VFR					LOCAL			Total Airport Operations
	AC	AT	GA	MI	Total IFR Ininerant Ops	AC	AT	GA	MI	Total VFR Itinerant Ops	Civil	Military	Total Local Ops	
01		5	16		21		31	41		72	28		28	121
02		3	19		22		15	74	1	90	34		34	146
03		7	7		14		6	6		12				26
04		6	12		18		18	8		26	2		2	46
05		6	4		10		15	3		18	16		16	44
06		10	2		12		15			15				27
07		5	14		19		7	1		8				27
08			9		9		9	5		14	2		2	25
09		4	15	2	21		39	31	2	72	22		22	115
10			13		13		22	39		61	16		16	90
11		5	10		15		28	32	2	62	8		8	85
12		3	2		5		12	18		30	32		32	67
13		3	16	1	20		28	29	3	60	8	2	10	90
14			11	3	14		16	26		42	12		12	68
15		6	7		13		6	21	8	35	14	6	20	68
16		3	11		14		8	32		40	16		16	70
17		3	13		16		5	12		17	2		2	35
18		10	5		15		3	1		4	2		2	21
19		5	8	4	17									17
20		5	7	4	16		40	35	2	77	24		24	117
21		11	15	2	28		5			5				33
22		6	12		18		12	7	2	21				39
23		3	14		17		6	47		53	10		10	80
24		2	7		9		5	38		43	20		20	72
25		4	1		5		9	11	2	22				27
26		10	2		12									12
27		14	6		20									20
28		11	5	2	18		4	1		5				23
29		11	14		25		12	30		42	6		6	73
30		4	8		12		5	2		7	6		6	25
31		8	5		13		1	1		2				15
Total		173	290	18	481		382	551	22	955	280	8	288	1724

FAA CONTRACT TOWER OVERFLIGHT SUMMARY RECORD

Facility Name						Location:					Mo.		Yr.		Loc Ident.			
Galveston FAA Contract Tower						Galveston, TX					1	2	1	7		G	L	S
OVERFLIGHT COUNT																		
IFR OVERFLIGHTS						VFR OVERFLIGHTS					Total Overflights							
Day	AC	AT	GA	MI	Total	AC	AT	GA	MI	Total								
01							20	23		43	43							
02							10	42		52	52							
03							2	6		8	8							
04							14	1		15	15							
05							6			6	6							
06							1			1	1							
07																		
08							2	2		4	4							
09							5	26		31	31							
10								18	2	20	20							
11							17	13	4	34	34							
12							12			12	12							
13							4	5	1	10	10							
14							2	1		3	3							
15							3	2	2	7	7							
16							10	4		14	14							
17							5	2		7	7							
18							3			3	3							
19																		
20							13	4	2	19	19							
21			1		1		11	1		12	13							
22							6	6	2	14	14							
23							7	24		31	31							
24							3	15	2	20	20							
25							6	1	4	11	11							
26																		
27																		
28		1			1						1							
29							4	23	1	28	28							
30																		
31																		
Total		1	1		2		166	219	20	405	407							

Number Permits Issued for period

from: 01-DEC-17

To: 31-DEC-17

	Total#:	Job value:	Fee Total:	Payments:
Building	291	\$106,636,447.04	\$50,590.05	\$50,590.05
Construction	91	\$105,784,072.93	\$36,548.30	\$36,548.30
<u>Commercial Building Permit</u>	18	\$100,442,342.50	\$17,161.50	\$17,161.50
<u>Addition</u>	6	\$136,000.00	\$2,727.00	\$2,727.00
<u>New</u>	4	\$99,804,000.00	\$9,767.25	\$9,767.25
<u>Repair/Remodel</u>	8	\$502,342.50	\$4,667.25	\$4,667.25
<u>Residential Building Permit</u>	73	\$5,341,730.43	\$19,386.80	\$19,386.80
<u>Addition</u>	14	\$298,702.43	\$4,422.50	\$4,422.50
<u>New</u>	18	\$4,695,000.00	\$10,348.05	\$10,348.05
<u>Repair/Remodel</u>	41	\$348,028.00	\$4,616.25	\$4,616.25
Misc Construction	83	\$852,374.11	\$7,884.75	\$7,884.75
<u>Demolition Permit</u>	3	\$0.00	\$150.00	\$150.00
	3	\$0.00	\$150.00	\$150.00
<u>Fence Permit</u>	17	\$52,218.00	\$785.50	\$785.50
<u>Repair</u>	17	\$52,218.00	\$785.50	\$785.50
<u>Fill Permit</u>	1	\$0.00	\$150.00	\$150.00
	1	\$0.00	\$150.00	\$150.00
<u>Roof Permit</u>	54	\$650,456.11	\$4,846.00	\$4,846.00
<u>New</u>	2	\$53,383.00	\$334.00	\$334.00
<u>Repair</u>	52	\$597,073.11	\$4,512.00	\$4,512.00
<u>Sign Permit</u>	6	\$74,700.00	\$1,129.00	\$1,129.00
	6	\$74,700.00	\$1,129.00	\$1,129.00
<u>Swimming Pool Permit</u>	2	\$75,000.00	\$824.25	\$824.25
	2	\$75,000.00	\$824.25	\$824.25
Trade Permits	117	\$0.00	\$6,157.00	\$6,157.00
<u>Electrical Permit</u>	74	\$0.00	\$3,920.00	\$3,920.00
<u>New</u>	2	\$0.00	\$263.00	\$263.00
<u>Retrofit</u>	72	\$0.00	\$3,657.00	\$3,657.00
<u>Mechanical Permit</u>	43	\$0.00	\$2,237.00	\$2,237.00
<u>New</u>	7	\$0.00	\$337.50	\$337.50
<u>Retrofit</u>	36	\$0.00	\$1,899.50	\$1,899.50
PublicWorks	74	\$0.00	\$4,127.00	\$4,127.00
Permit	74	\$0.00	\$4,127.00	\$4,127.00
<u>Irrigation Commercial</u>	1	\$0.00	\$130.00	\$130.00

Number Permits Issued for periodfrom: 01-DEC-17To: 31-DEC-17

PublicWorks	74	\$0.00	\$4,127.00	\$4,127.00
--------------------	-----------	---------------	-------------------	-------------------

<i>Permit</i>	74
----------------------	-----------

<u>Irrigation Commercial</u>	1
-------------------------------------	----------

	1	\$0.00	\$130.00	\$130.00
--	----------	---------------	-----------------	-----------------

<u>Irrigation Residential Permit</u>	3	\$0.00	\$135.00	\$135.00
---	----------	---------------	-----------------	-----------------

	3	\$0.00	\$135.00	\$135.00
--	----------	---------------	-----------------	-----------------

<u>Plumbing Permit</u>	70	\$0.00	\$3,862.00	\$3,862.00
-------------------------------	-----------	---------------	-------------------	-------------------

<u>Retrofit</u>	70	\$0.00	\$3,862.00	\$3,862.00
------------------------	-----------	---------------	-------------------	-------------------

**Code Enforcement
City Manager Summary**

Opened

2017

	Case			Complaint		Total Incidents
	Complaint-Based	Self-Initiated	Total	-	Total	
2017-01	18	147	165	144	144	
2017-02	20	407	427	77	77	
2017-03	36	351	387	159	159	
2017-04	53	415	468	187	187	
2017-05	37	492	529	304	304	
2017-06	73	521	594	272	272	
2017-07	64	495	559	273	273	
2017-08	53	446	499	251	251	
2017-09	64	310	374	185	185	
2017-10	47	310	357	214	214	
2017-11	27	208	235	149	149	
Total	492	4102	4594	2215	2215	

2016

	Case	Total
2016-01	145	145
2016-02	126	126
2016-03	198	198
2016-04	186	186
2016-05	186	186
2016-06	312	312
2016-07	181	181
2016-08	227	227
2016-09	319	319
2016-10	203	203
2016-11	196	196
Total	2279	2279

Resolved

2017

	Case	Complaint	Total
2017-01	99	123	222
2017-02	237	72	309
2017-03	195	134	329
2017-04	366	171	537
2017-05	301	229	530
2017-06	318	290	608
2017-07	239	207	446
2017-08	405	238	643
2017-09	312	175	487
2017-10	271	188	459
2017-11	174	124	298
Total	2917	1951	4868

2016

	Case	Total
2016-01	67	67
2016-02	79	79
2016-03	95	95
2016-04	218	218
2016-05	151	151
2016-06	63	63
2016-07	61	61
2016-08	46	46
2016-09	785	785
2016-10	1571	1571
2016-11	233	233
Total	3369	3369

COUNCIL PROJECTS AND INITIATIVES
CITY MANAGER'S REPORT
January 2018

PROJECTS	DISTRICT	DESCRIPTION	STATUS
STREET REPAIRS - DISTRICT 1 (VARIOUS)	1	Repair various streets within District 1.	<i>Additional streets scheduled with Public Works mill and overlay. Completed: Ave L - 51st to 53rd, Ave L - 43rd to 45th, 41st - Ball to Sealy, Ave N - 40th to 42nd, Church - 30th to 32nd, 31st - Church to Ball, Postoffice - 32nd to 33rd, Sealy - 40th to 41st, Sealy - 33rd to 35th, 43rd - Broadway to Ball.</i>
RIGHT-OF-WAY IMPROVEMENTS - DISTRICT 1	1	Various right-of-way improvements including increased lighting, accessible ramps, transit stops, etc within District 1.	<ul style="list-style-type: none"> <i>Pending Market Street Design Project Phase 2, west Market, 25th Street to 33rd Street.</i> <i>December 14th City Council meeting approved funding for installation of sidewalks in conjunction with CDBG funded sidewalks project.</i>
PARK IMPROVEMENTS - WRIGHT CUNEY	1	Install new playground equipment with shade covering and other miscellaneous improvements.	<i>Complete. New playground equipment and shade structure has been installed.</i>
WALKING TRAIL - CENTRAL	1	Sidewalk improvements for continuous walking path around Central Middle School.	<i>Contract awarded at December 14th City Council meeting.</i>
CODE ENFORCEMENT - DISTRICT 2	2	Increased code enforcement for District 2.	<i>Ongoing code enforcement efforts in District 2 provided by staff working evenings and weekends since October 2016.</i>
27TH STREET IMPROVEMENTS - PHASE 2	2	Ave O to Seawall Blvd streetscape improvements including curbing, sidewalks, lighting, landscaping, etc.	<i>Pending Phase 2 design of 27th Street Corridor Improvements to continue project from Ave O to the Seawall Blvd.</i>
BANNERS	2	Install banners in the silk stocking neighborhood.	<i>Banners currently prohibited in neighborhoods. At the December 14th regular meeting City Council voted to defer the adoption of amended Land Development Regulations which includes standards to allow banners in neighborhoods. City Council will rehear this request at the Nov 9th Council meeting.</i>
LINDALE PARK IMPROVEMENTS	3	Playground equipment, splash pad, miscellaneous park improvements.	<ul style="list-style-type: none"> <i>New playground equipment has been installed.</i> <i>Shade structure has been ordered via Buyboard vendor.</i> <i>Contract awarded at December 14th City Council meeting for installation of new walking path.</i>
ADOUE PARK IMPROVEMENTS	3	Miscellaneous park improvements.	<i>Playground equipment will be purchased via Buyboard vendor.</i>

COUNCIL PROJECTS AND INITIATIVES
CITY MANAGER'S REPORT
January 2018

STEETLIGHTS - DISTRICT 3	3	Increased lighting in District 3 via decorative street lights or cobra head fixtures.	<i>Decorative streetlights have been ordered for Church and Sealy, from 10th to 19th Streets.</i>
GAS LAMP FIXTURES - DOWNTOWN	3	Repair downtown gas lamp fixtures.	<i>Preparing request for proposal in order to solicit competitive bids for purchase, installation and maintenance.</i>
STREET REPAIRS – DISTRICT 4	4	Repair various streets within District 4.	<i>Completed: Ave Q1/2, 59th to 61st, Leeland Dr - 57th to Saladia, 57th- Ave P to Ave Q, 48th – Ave N ½ to Ave O ½, 55th – Ave P ½ to Ave Q, 50th – Ave M1/2 to Ave N, 48th – Ave N ½ to Ave O ½, Cedar Lawn Cir & Cedar Lawn Dr.</i>
CURB & SIDEWALKS - COLONY PARK	5	Repair curbs and sidewalks in the Colony Park Neighborhood.	<i>Contract awarded at December 14th City Council meeting.</i>
GULF VILLAGE SIGN BEAUTIFICATION	5	Install landscaping and other features to beautify the existing Gulf Village Neighborhood sign.	<i>Completed. Landscape improvements have been completed by the adjacent church.</i>
NEIGHBORHOOD SIGN - ROBERT COHEN	5	Install a neighborhood sign for the Robert Cohen Neighborhood.	<i>Sign toppers have been ordered for the Robert Cohen Neighborhood.</i>
CHANNELVIEW-PRUITT - 77TH STREET IMPROVEMENTS	5	Streetscape improvements including street improvements, sidewalks, curbing, decorative streetlights, landscaping, etc.	<ul style="list-style-type: none"> <i>Decorative Streetlights have been ordered for 77th Street.</i> <i>Contract awarded at December 14th City Council meeting for sidewalk and curb installation.</i>
ENTRANCE TO TEICHMAN POINT	5	Streetscape improvements including street improvements, neighborhood sign, landscaping, sidewalk/trail, etc.	<i>Monument style neighborhood sign has been eliminated from the scope due to regulatory conflicts. Continue coordinating with CenterPoint and TXDOT to determine specific plan for palm tree plantings along Teichman Rd.</i>
STREET REPAIRS – DISTRICT 6 (VARIOUS)	6	Repair various streets within District 6 including Legas Dr bulkhead repair.	<i>Completed: Yale, Princeton, Rice, Tradewinds, 75th- Stewart to Beluche, Dominique - Stewart to Beluche, Lakeview.</i> <i>Legas Drive bulkhead repair - Preparing request for proposal in order to solicit competitive bids.</i>

**SANITATION DIVISION
MONTHLY REPORT
FOR THE MONTH OF DECEMBER 2017**

TEMPORARY HAULERS:

Number of Temporary Haulers Registered: 9
Tonnage Totals from Non-Registered Haulers: 7.98

REQUEST FOR SERVICE:

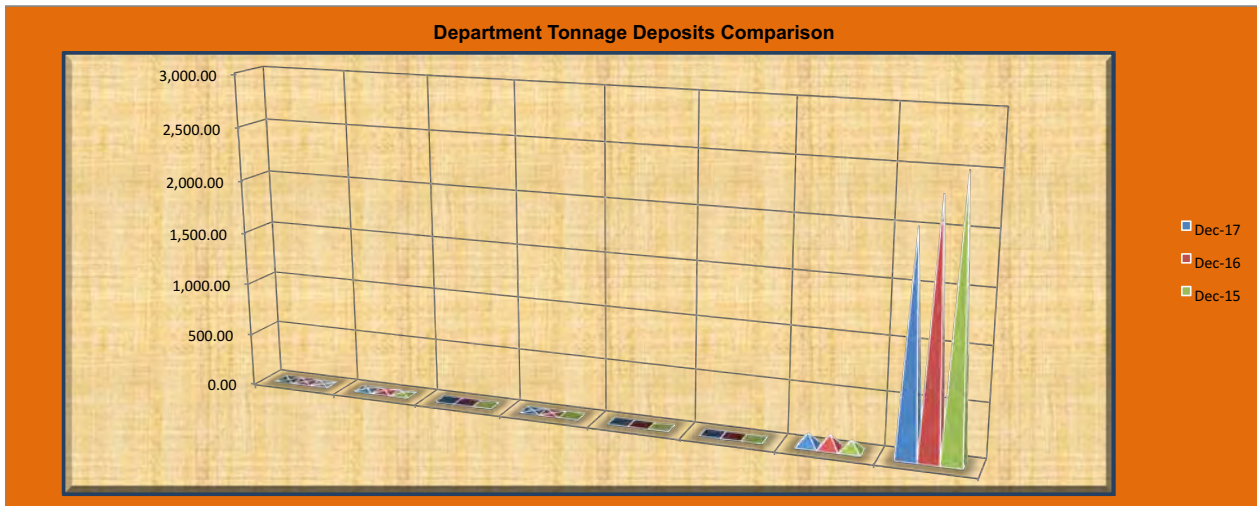
Service Type:

Requests:

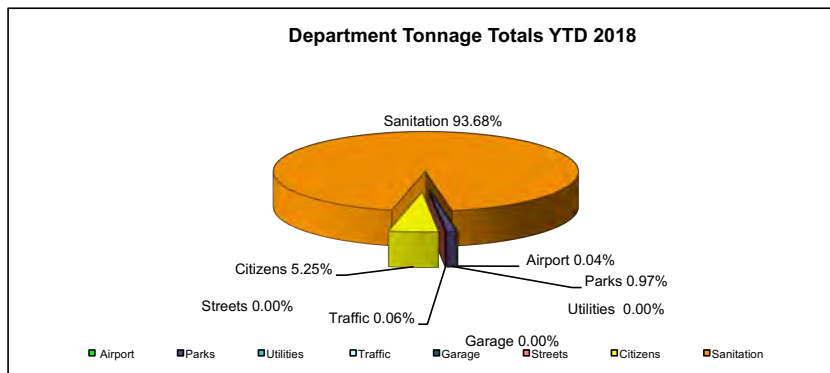
Carts (Delivery, Repair, Pickup) 286

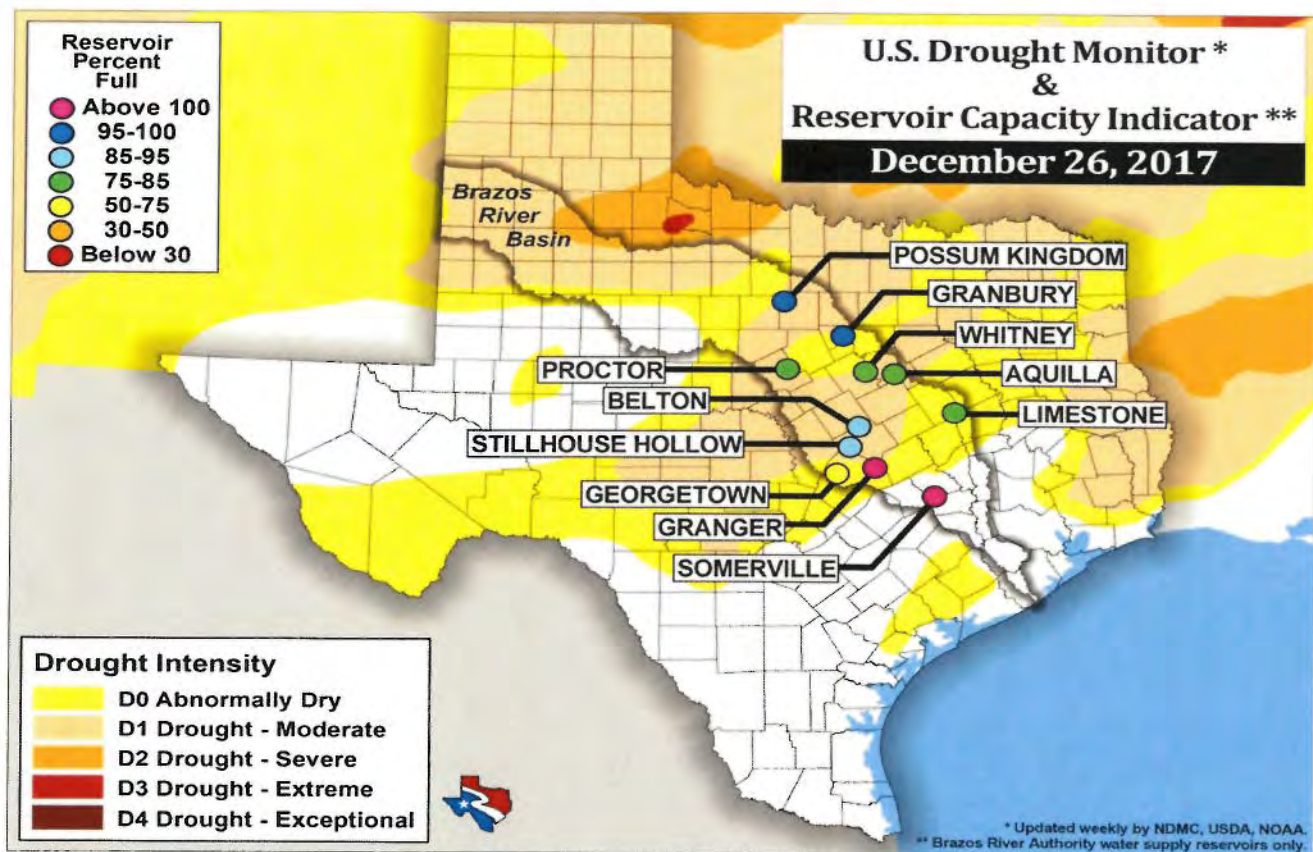
Below is a comparison of trash tonnage deposits at the Transfer Station for the past 3 years, in both spreadsheet and graph.

	Airport	Parks	Utilities	Traffic	Garage	Streets	Citizens	Sanitation	Total	Current Year (+/-) Previous Years
Dec-17	0.63	16.66	0.00	3.96	0.00	0.00	119.40	2,026.95	2,167.60	(143.26)
Dec-16	1.18	18.40	0.00	2.28	0.00	0.00	131.85	2,310.86	2,464.57	(180.93)
Dec-15	0.61	19.72	0.00	0.00	0.00	0.00	106.74	2,518.43	2,645.50	342.09



The chart below is a representation of city departments & residential deposits at the Transfer Station for the fiscal year October 1, 2017 through September 30, 2018. Total tonnage deposited at the Transfer Station by the City is 23,521.96. 93.68% of deposit total was deposited by the Sanitation Division.

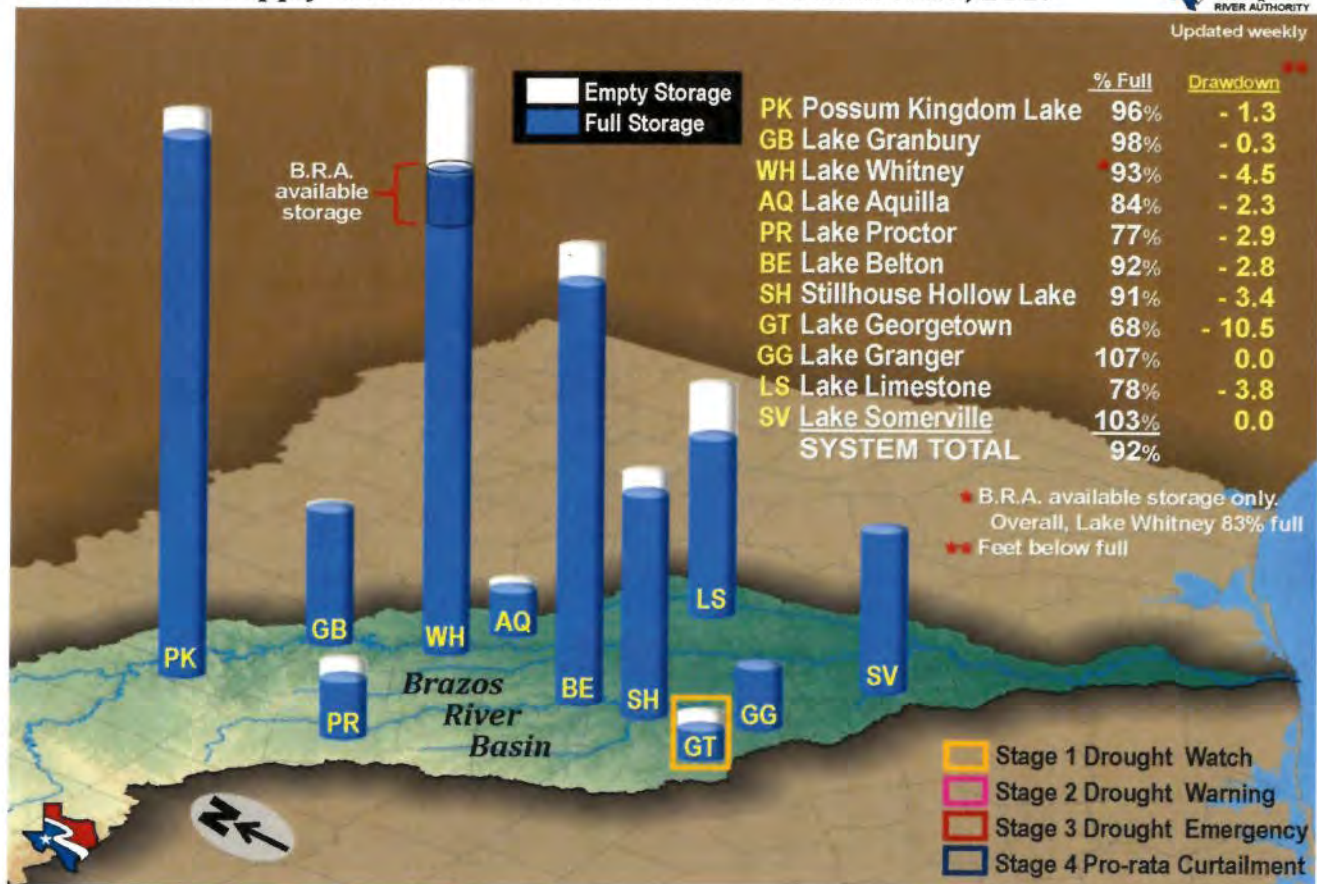




B.R.A. Water Supply Reservoirs "PERCENT FULL" December 27, 2017



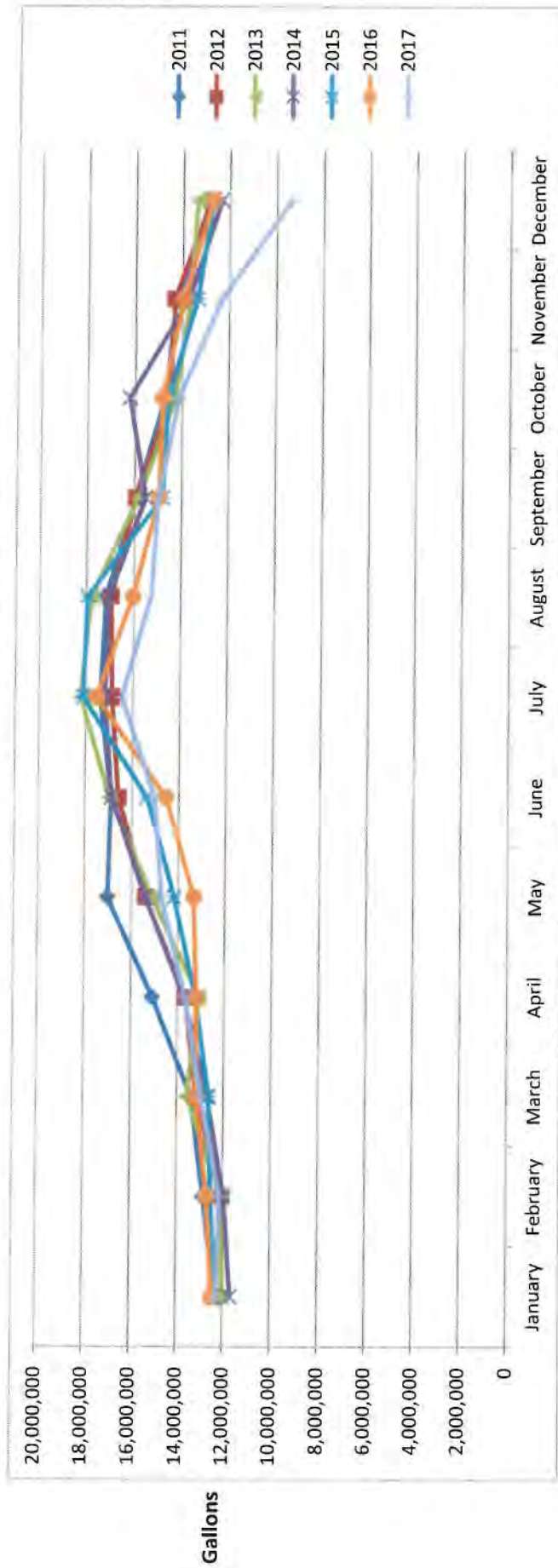
Updated weekly



**MONTHLY REPORT
OF WATER SUPPLIES
Galveston Daily Water Pumpage Report (December 2017)**

Day December	Date 2017	Purchased From GCWA	30th St P.S. GST Level 8 AM	59th St. P.S. GST Level 8 AM	Airport P.S. GST Level 8 AM
	1	10,795,000	18.6	Off Line	18.0
	2	10,795,000	19.9	Off Line	18.5
	3	10,800,000	19.3	Off Line	18.3
	4	9,720,000	19.3	Off Line	18.7
	5	9,600,000	19.2	Off Line	18.5
	6	8,640,000	19.6	Off Line	18.3
	7	8,730,000	19.8	Off Line	18.2
	8	9,565,000	18.1	Off Line	19.1
	9	8,504,000	19.0	Off Line	20.2
	10	9,121,000	18.6	Off Line	20.3
	11	9,520,000	18.1	Off Line	18.6
	12	9,250,000	19.5	Off Line	18.1
	13	7,860,000	18.8	Off Line	19.5
	14	9,540,000	16.5	Off Line	19.5
	15	10,170,000	16.9	Off Line	19.1
	16	9,900,000	18.8	Off Line	18.8
	17	9,100,000	18.3	Off Line	18.8
	18	9,170,000	16.6	Off Line	19.6
	19	9,380,000	16.4	Off Line	20.9
	20	9,430,000	17.2	Off Line	19.7
	21	9,210,000	18.8	Off Line	19.3
	22	9,220,000	18.3	Off Line	19.6
	23	8,544,000	17.6	Off Line	18.6
	24	9,321,000	17.4	Off Line	18.1
	25	8,948,000	16.9	Off Line	18
	26	8,467,000	19.5	Off Line	19.1
	27	8,460,000	18.1	Off Line	20.8
	28	8,570,000	19.0	Off Line	21.5
	29	8,940,000	18.0	Off Line	20.6
	30	10,070,000	17.6	Off Line	20
	31	7,710,000	18.6	Off Line	18.9
Total		287,050,000	18.3		19.2
Average		9,259,677	19.9		21.5
Maximum		10,800,000	16.4		18.0
Minimum		7,710,000			
Year to Date		4,967,887,000			

DECEMBER 2017 WATER CONSUMPTION REPORT



Month

Year	January	February	March	April	May	June	July	August	September	October	November	December
2011	12,361,290	12,871,929	13,405,355	15,093,828	17,021,355	16,900,241	17,388,613	17,175,968	15,961,067	14,724,379	14,278,333	12,578,258
2012	12,353,548	12,050,000	13,190,161	13,677,300	15,405,323	16,587,367	16,897,871	16,951,935	15,943,167	14,509,355	14,329,300	12,810,387
2013	12,005,677	12,078,750	13,597,667	13,091,767	15,122,581	16,965,833	18,214,452	17,797,968	15,827,900	14,289,452	13,649,500	13,370,903
2014	11,678,774	11,978,607	12,715,065	13,738,100	15,415,806	16,879,567	17,201,484	17,045,935	15,531,567	16,228,645	13,735,900	12,342,129
2015	12,379,129	12,532,429	12,637,000	13,247,000	14,186,000	15,387,333	18,119,065	17,962,387	14,821,400	14,599,742	13,365,367	12,698,097
2016	12,474,290	12,719,966	13,189,839	13,201,733	13,345,484	14,561,867	17,536,935	16,025,581	14,962,667	14,825,452	13,938,900	12,707,000
2017	12,285,839	12,168,179	12,997,968	13,692,767	14,729,355	15,047,667	16,471,645	15,253,548	14,997,100	14,126,032	12,316,867	9,357,692

DECEMBER 2017 DISTRIBUTION & COLLECTION MONTHLY REPORT

DISTRIBUTION DIVISION	2017 Monthly Total	FYTD	2016 Monthly Total
New water taps installed	25	79	16
Water main installed	220	220	0
Killed Tap	13	22	2
Distribution system leaks repairs	29	124	40
Tranmission line leaks repairs	0	0	0
Meter box installed	22	73	23
Valves installed / replaced	1	10	0
Valve repaired	4	12	1
Fire hydrant installed/ repaired	13	32	55
Property owners Leak	12	44	15
Low water pressure	2	21	9
COLLECTION DIVISION	2017 Monthly Total	FYTD	2016 Monthly Total
New sewer taps installed	16	49	11
Repaired / replace sewer taps	8	54	1
Sewer taps / cleanout located	7	43	10
Collection point repairs	11	37	5
Cleanouts installed	20	38	15
Main line stoppages	41	181	105
Residential stoppages	45	221	80
Sewer line installed	420	1,162	256
Manhole installed	0	0	1
Manhole repaired / rebuilt	0	6	10
Manhole cover / rim replaced	1	6	3
Vaccum lift station	2	3	0
Clean outs cleared	20	60	100
Manhole Cleaned	25	85	103
Total Mains Cleaned	25	85	64
Total Footage Cleaned	3,500	12,800	5,609
Water & Sewer Locates	520	1,561	

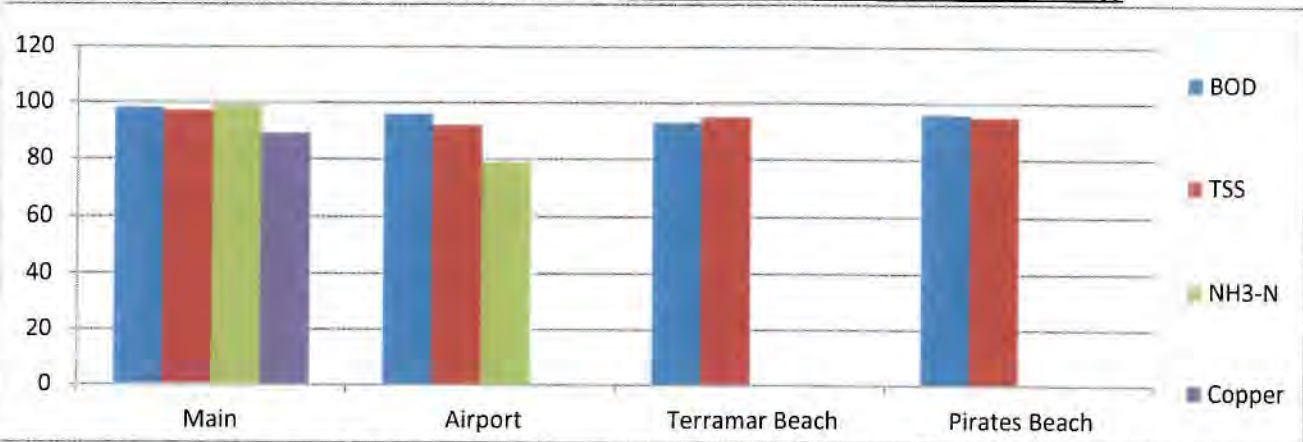
Wastewater Treatment Plants

Monthly Report December 2017

Million Gallons Per Day			Average Mg/L				
Plant Flow	Average	2 Hr Peak	Copper	Entero	BOD	TSS	NH3N
Main	5.449	9.10	0.006	10.3	2.50	3.10	0.17
Airport	1.881	6.90	0.006	20.5	3.50	6.90	N/A
Terramar	0.260	N/A	N/A	10.0	2.90	5.00	N/A
Pirates	0.310	N/A	N/A	10.0	3.80	11.00	N/A
Seawolf Park	Under Design						
Permit Limits	Million Gallons Per Day						
Plant Flow	Average	2 Hr Peak	Copper	Entero	BOD	TSS	NH3N
Main	10.00	27.00	0.024	35	10	15	2
Airport	3.75	11.20	0.021	35	20	20	N/A
Terramar	0.500	N/A	N/A	35	10	15	N/A
Pirates	0.624	N/A	N/A	35	10	20	N/A

Pirates Beach Plant flow splits according to flow demand for the Golf Course. When demand is met the remaining flow is discharged into the Bayou. This flow is reported and mailed to T.C.E.Q on a MER - Monthly Effluent Report.

PERCENT CONTAMINANT REMOVAL FROM RAW WASTEWATER (Average Percent Recovery)



*TSS- Total Suspended Solids * BOD - Biochemical Oxygen Demand * Copper *NH3-N - Ammonia as Nitrogen

These are permitted parameters set by the TCEQ

Main Wastewater Treatment Plant

1. Influent Valve #1 not communicating with SCADA. Working with Rotork & ICI Controls to resolve issue.
2. Replaced spacers on belt conveyor for press.
3. Previous blowers issues resolved with Atlas Copco.
4. VFD for IMP 4. Waiting on parts.
5. Bad card in BLV 43. Waiting for Rotork to replace.

Airport Wastewater Treatment Plant

1. RAS repaired and put back into service.
2. Continued preventive maintenance on equipment.
3. Sand and grt removed from Wet Well.
4. Repaired broken influent pipe.

Pirates Beach Wastewater Treatment Plant

1. Blower motor was repaired and installed.

Lift Stations

1. Lift Station # 8 has a submersible pump operating it for now.
2. Wet wheel in Lift Station #6 was cleaned out and put back into service.
3. Met with design engineer for Lift Station Upgrade Project.

Industrial Pretreatment Program Monthly Report

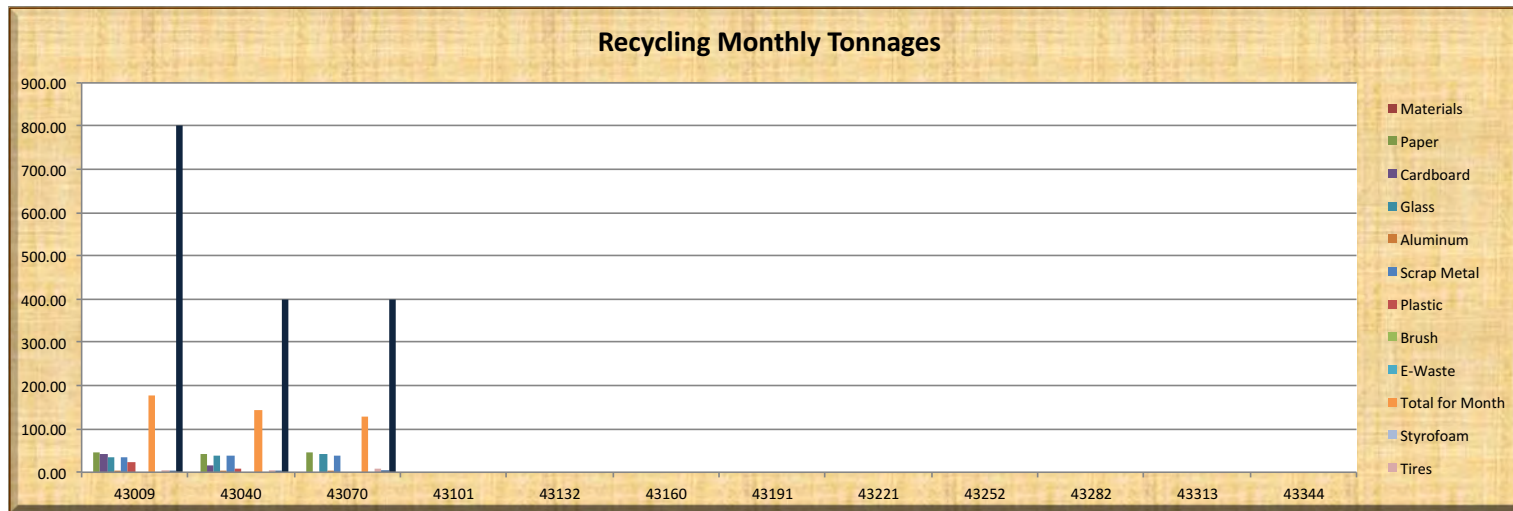
Dec-17			
NOV's		0	
Verbal Warnings		0	
Denial Letters on Exemptions/Extensions		0	
Consent Orders		0	
Show Cause Orders		0	
Emergency Water Suspension		0	
Food Service establishment inspections		80	
Food Service establishment inspections follow-up		8	
Industrial inspections		0	
Waste hauler inspections		70	
Hauled waste received at main plant (gallons)		192,013	
Total waste hauler bill		\$7,310.00	
(SSO's) Inspections made		0	
Wittiness pumping event		11	
UTMB Ph Testing		0	

Other activities included:

Billing the County Jail. Data entry for pretreatment software. Data entry for FOG software. Investigation of sanitary sewer complaints. Wastehauler billing. Inspected sewer mains. Faxing SSO's. Entering SSO's on spreadsheet. Reconciling waste hauler tickets. Filing. Meeting with Restaurant Owners. Show Cause Hearings. Making files for new facilities. Making new spreadsheets.

City of Galveston Recycling Center Monthly Tonnage

	October-17	November-17	December-17	January-18	February-18	March-18	April-18	May-18	June-18	July-18	August-18	September-18	Total
Materials	Tons	Tons	Tons	Tons	Tons	Tons	Tons	Tons	Tons	Tons	Tons	Tons	
Paper	47.24	40.49	45.87										133.60
Cardboard	41.19	15.81	0.00										57.00
Glass	35.43	38.25	41.20										114.88
Aluminum	1.62	1.24	1.02										3.88
Scrap Metal	35.26	38.79	38.98										113.03
Plastic	23.00	8.25	0.00										31.25
Brush	0.00		0.00										0.00
E-Waste	0.00		0.00										0.00
Styrofoam	0.00		0.00										0.00
Total for Month	179.24	142.83	127.07										449.14
Tires	3.87	4.61	8.84										17.32
Batteries	1.38	1.10	4.67										7.15
Used Oil-gallons	800.00	400.00	400.00										1,600.00
Anti-Freeze	0.00		0.00										0.00
Oily Water	0.00	231.00	0.00										231.00
Totals for Month	805.25	636.71	413.51										1,855.47

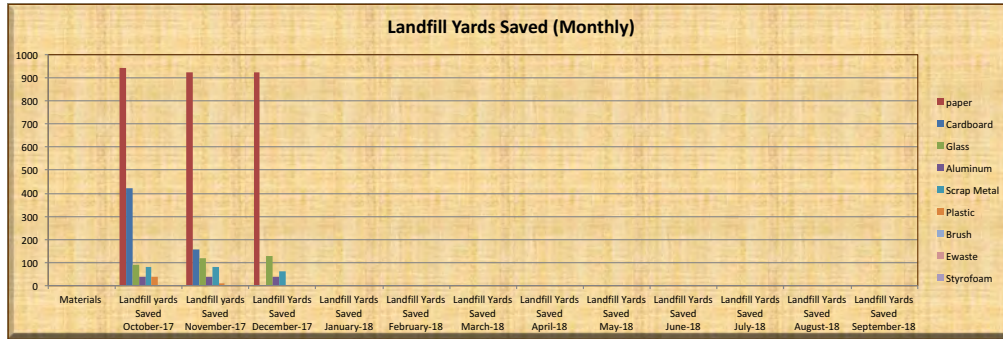


City of Galveston Recycling Center Landfill Yards Saved

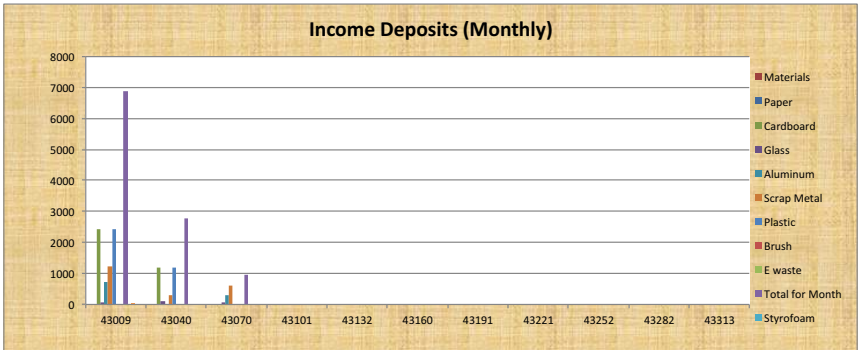
	October-17	November-17	December-17	January-18	February-18	March-18	April-18	May-18	June-18	July-18	August-18	September-18	Total Cubic Yards	Totals Lbs	Total Tons
Materials	Landfill yards Saved	Landfill yards Saved	Landfill Yards Saved	Landfill Yards Saved	Landfill Yards Saved	Landfill Yards Saved	Landfill Yards Saved	Landfill Yards Saved	Landfill Yards Saved	Landfill Yards Saved	Landfill Yards Saved	Landfill Yards Saved			
Paper	940.12	921.36	924.30										2,785.78	2,437,557.50	1,218.78
Cardboard	421.04	156.20	0.00										577.24	288,620.00	144.31
Glass	90.00	120.00	127.48										337.48	337,480.00	168.74
Aluminum	40.00	40.00	40.00										120.00	7,440.00	3.72
Scrap Metal	80.00	80.00	60.00										220.00	49,500.00	24.75
Plastic	38.24	8.24	0.00										46.48	51,128.00	25.56
Brush	0.00	0.00	0.00										0.00	0.00	0.00
E waste	0.00	0.00	0.00										0.00	0.00	0.00
Total for Month	1,609.40	1,325.80	1,151.78										4,086.98		
styrofoam	0.00	0.00	0.00										0.00	21,356.39	10.68
Totals for Month	0.00	0.00	0.00										0.00		

8,173.96 3,193,081.89 1,596.54

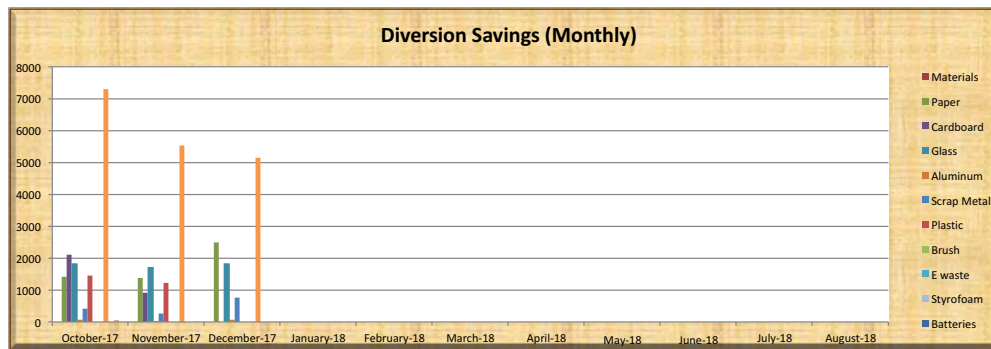
10.68



City of Galveston Recycling Center Monthly Deposits

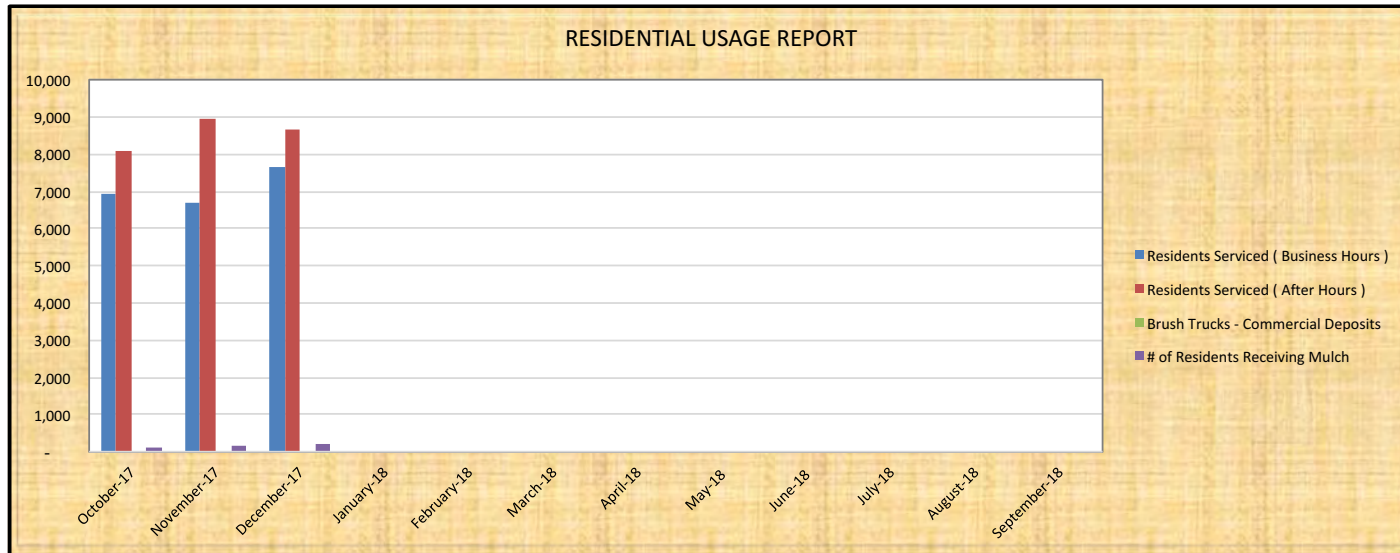
[illegible]

City of Galveston Recycling Center Diversion Savings

[illegible]

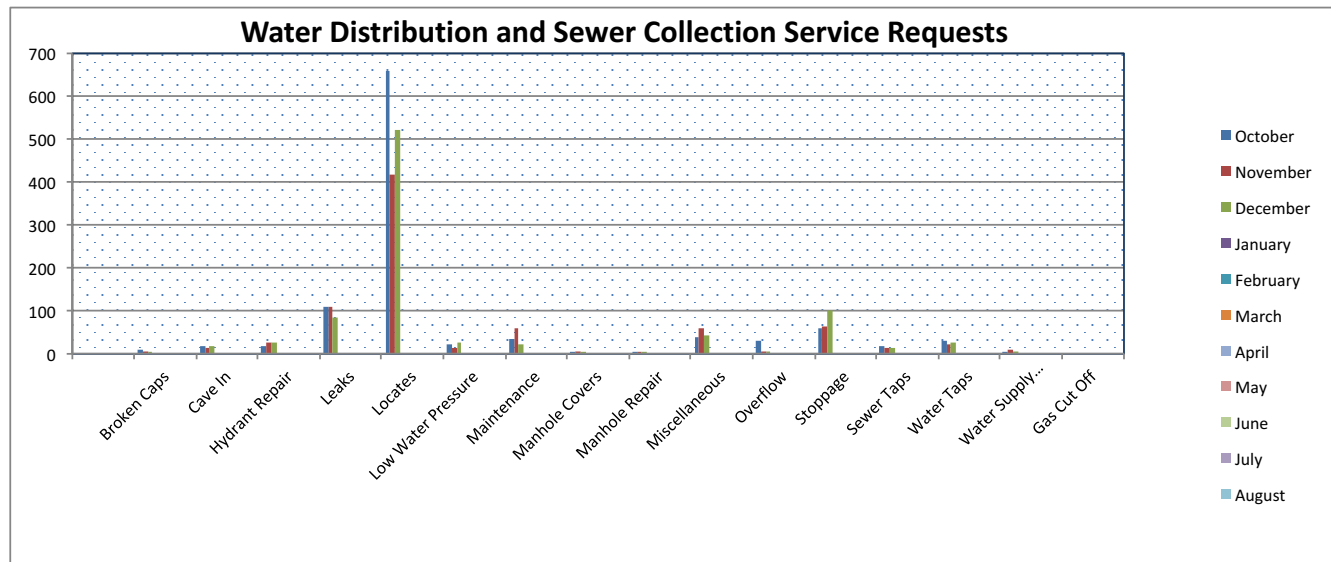
City of Galveston Recycling Center Monthly Center Usage

	October-17	November-17	December-17	January-18	February-18	March-18	April-18	May-18	June-18	July-18	August-18	September-18	Total
Residents Served (Business Hours)	6,943	6,704	7,633										21,280
Residents Served (After Hours)	8,096	8,929	8,645										25,670
Brush Trucks - Commercial Deposits	-	-	-										-
# of Residents Receiving Mulch	113	147	224										484
Total Visitors	15,039	15,633	16,278	-	-	-	-	-	-	-	-	-	47,434



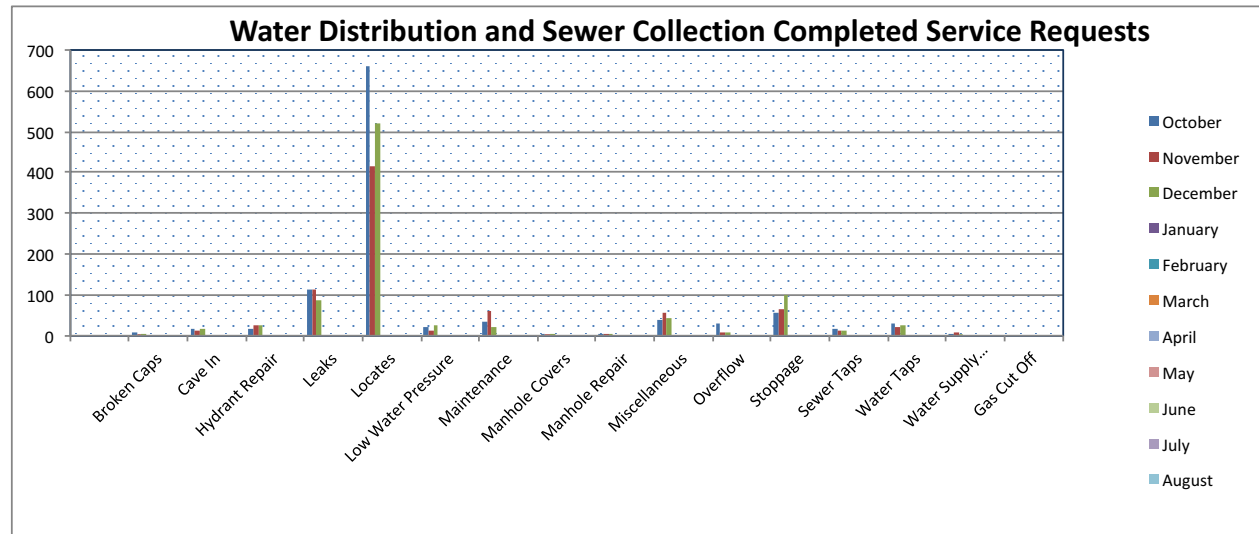
Service Request Type

Water Distribution and Sewer Collection Service Requests



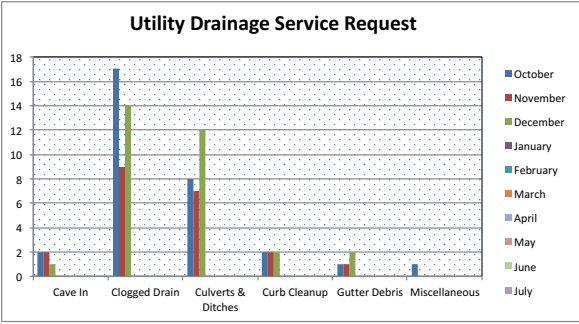
Service Request Type

Water Distribution and Sewer Collection Completed Service Requests



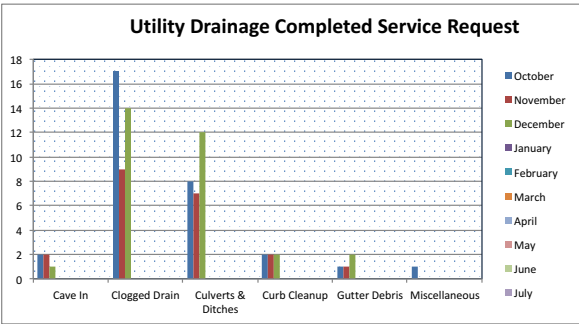
October 1, 2017 through September 30, 2018

Total	31	21	31	0	0	0	0	0	0	0	0	0
-------	----	----	----	---	---	---	---	---	---	---	---	---

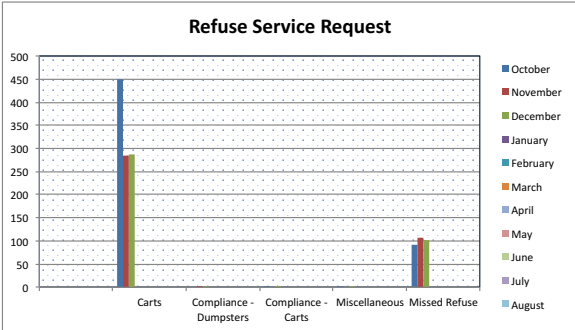


October 1, 2017 through September 30, 2018

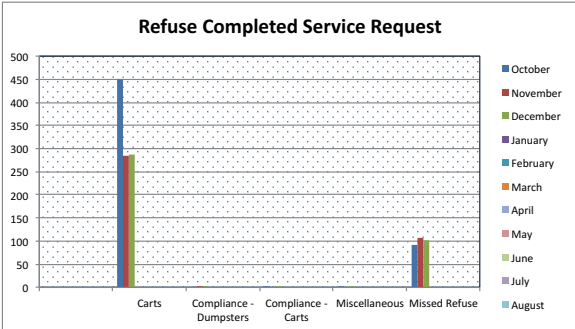
Total	18	14	19	0	0	0	0	0	0	0	0	0
-------	----	----	----	---	---	---	---	---	---	---	---	---



Public Infrastructure
Service Request
Sanitation Division
October 1, 2017 through September 30, 2018

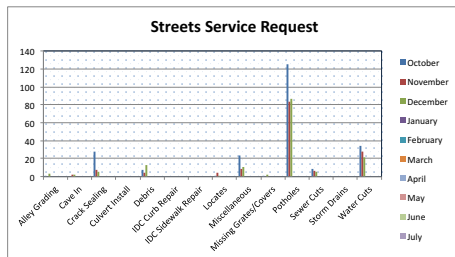
[illegible]

Public Infrastructure
Completed Service Request
Sanitation Division
October 1, 2017 through September 30, 2018

[illegible]

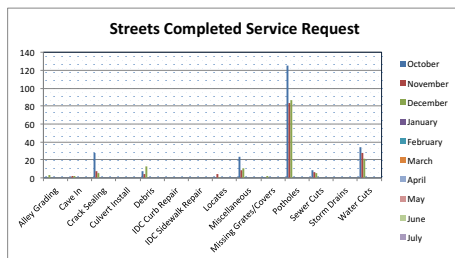
Public Infrastructure
Service Request
Streets Division
October 1, 2017 through September 30, 2018

Service Request Type	October	November	December	January	February	March	April	May	June	July	August	Sept	Total
Alley Grading	1	0	3										
Cave In	0	2	2										
Crack Sealing	28	8	6										
Culvert Install	0	0	0										
Debris	8	4	13										
IDC Curb Repair													
IDC Sidewalk Repair													
Locates	1	4	1										
Miscellaneous	24	9	11										
Missing Grates/Covers	1	0	2										
Potholes	125	83	87										
Sewer Cuts	9	7	6										
Storm Drains	0	0	0										
Water Cuts	34	28	22										
Total	231	145	153	0	0	0	0	0	0	0	0	0	0

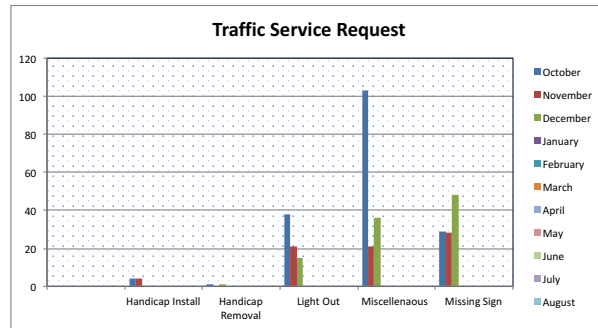


Public Infrastructure
Completed Service Request
Streets Division
October 1, 2017 through September 30, 2018

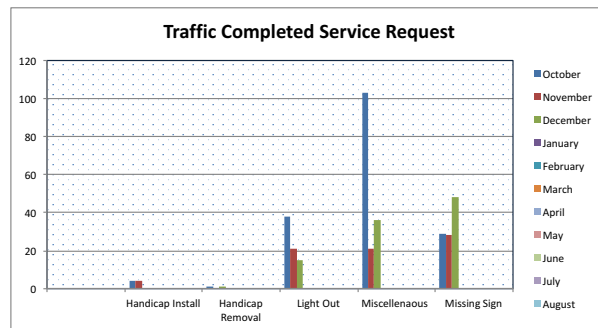
Service Request Type	October	November	December	January	February	March	April	May	June	July	August	Sept	Total
Alley Grading	1	0	0										
Cave In	3	2	4										
Crack Sealing	28	8	6										
Culvert Install	0	0	0										
Debris	6	4	14										
IDC Curb Repair													
IDC Sidewalk Repair													
Locates	1	1	2										
Miscellaneous	24	0	0										
Missing Grates/Covers	1	0	2										
Potholes	122	89	98										
Sewer Cuts	5	2	2										
Storm Drains	0	0	0										
Water Cuts	32	20	7										
Total	223	126	135	0	0	0	0	0	0	0	0	0	0



Public Infrastructure
Service Request
Traffic Division
October 1, 2017 through September 30, 2018

[illegible]

Public Infrastructure
Completed Service Request
Traffic Division
October 1, 2017 through September 30, 2018

[illegible]

Requests:

[illegible]

Completed:

[illegible]